



CROSSING THE STREET: 5th Annual Poetry & Leadership Conference

VOLUNTEER OPPORTUNITIES

As is the case with any successful non-profit organization, volunteers are the lifeblood of the Jason Taylor Foundation. As we strive every day to operate in the most financially responsible and efficient way possible, we consistently rely on our friends, partners and others in the community we serve to give of their time and energy to provide the level of programming and events that the JTF has become known for. In the end, every dollar not spent on operational expense is a dollar which can be used to support and improve the many programs of the Jason Taylor Foundation that strive to build a better future for deserving South Florida children we serve. We thank you in advance for your consideration.

WHAT: **Crossing the Street: 5th annual Poetry & Leadership Conference** – Young poets from across the beautiful state of Florida come together for a day of workshops, collaboration, and community building. This is where every youth poet, lyricist, writer and lover of the written word **NEEDS** to be.

WHEN: **Saturday, February 18th, 2017** • 8:30am to 3:00pm

WHERE: **Hollywood Hills High School** • 5400 Stirling Road, Hollywood, FL 33021

SHIFTS: We are recruiting volunteers to assist with on-location setup on **Saturday** morning as well as general assistance throughout the event. We only need 4-6 volunteers so priority will be given to volunteers who are available and interested in helping from **start (7:30am)** to **finish (3:30pm)**.

DUTIES: We are looking for volunteers with duties relating to the following categories:

Check-in / Guest Relations / Event Administration (6) – Assist with the setup and operation of check-in, provide guidance and hospitality to event guests, and assist in the operation of the conference. Please see timeline below:

7:30am – 8:00am	Staff/Volunteer Arrival; Load in; Setup
8:00am – 8:30am	Registration/Check-In/Breakfast
8:30am – 9:00am	Welcome, Purpose, & Whole Group Exercise
9:15am – 10:25am	Workshop Session 1
10:30am – 11:40am	Workshop Session 2
11:45am – 12:55pm	Workshop Session 3
1:00pm – 1:45pm	Lunch provided by Applebee's
1:30pm – 2:50pm	Team Poetry Showcase and Open Mic Session
2:50pm – 3:00pm	Closing Remarks & Dismissal
3:00pm – 3:30pm	Breakdown; Load out

If you have interest in volunteering and availability to help out, please contact **Sean Todd**, Director of Operations for the Jason Taylor Foundation at sean@jasonaylorfoundation.com. Be sure to include your full name, a mobile phone number, your t-shirt size and how you found out about the opportunity.

Sean will contact you directly and communicate the details of your volunteer duties.

Once again, thank you for your consideration and support. We honestly can't do what we do without you.